



國立成功大學學分承認表

NATIONAL CHENG KUNG UNIVERSITY
APPLICATION FOR CREDIT TRANSFER

(碩士、博士班)

Master's Doctoral Program

注意事項 NOTES:

1、申請期限：新生（含轉學生）、轉(系)所學生應於入學當學期註冊日(以行事曆為準)截止起1週內辦理。逾期者視為自動放棄。

Deadline of Application: The credit waiver application by an incoming/transfer student must be completed within one weeks from the first day of enrollment into the department (as is specified on the university calendar). Any overdue application, considered as a personal abstention from eligibility in the due time, shall not be accepted.

2、抵免學分之審核，通識教育科目由通識教育中心負責審查，各系(所)專業科目，應由各該系(所)分別成立審查小組負責審查，體育科目由體育室負責審核，並由教務處複核。轉系生、轉學生原在本校已修習之共同核心課程、專業課程、軍訓及體育等科目成績及格者，由各學系審核之。

Review of Credit Waver: The credit waiver application for general education courses shall be reviewed by the General Education Center. The credit waiver application for specialized courses shall be reviewed by the department. The credit waiver application for physical education courses shall be reviewed by the Physical Education Office. All the reviews shall be finalized by the Registrar's Office.

The credit waver application by a transfer student to waive courses completed at National Cheng Kung University, including general courses, specialized courses, physical education courses, and military training courses, shall be reviewed by the concerned department.

3、本表填妥後，須隨同修業證明書及歷年成績單一併送請學系(所)審核。

The completed application form and a certificate of study and transcript of the previous school should be submitted to the department for review.

4、抵免辦理完成，若有與當學期選課科目相同，選課期間請自行上網棄選，逾選課期間請至註冊組承辦人處辦理棄選。

After your application of credit transfer is approved and completed, please withdraw relevant transferred courses on the online course enrollment system during the designated enrollment period. Those who fail to withdraw already-transferred courses online should go to the Registrar's Division to complete the procedure.

5、其餘相關條文請參閱「本校抵免學分辦法」辦理。Please refer to The NCKU Regulations of Credit Transfer for other relevant rules.



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Master's Doctoral Program

申請日期: _____ / _____ / _____
Date of Application month day year

系所: _____
Name of Department

年級: _____
Year

學號: _____
Student ID No.

申請人姓名: _____
Name of Applicant

原校所修課程 Course Completed in Previous Institution			轉入學系(所)規定課程學分 Courses Required by The Current Department		擬承認 學分 No. of Credits Transferable	承認學分單位 系(所)主任簽章 Signature of Department Chair/Graduate Institute Director	在必修、選修、或通識課程請 (✓)註明 Please check (✓) to specify the course status		
科目 Course Title	成績 Grade	及格學分 No. of Credits	科目 Course Title	應修學分 No. of Credits			必修 Required	選修 Elective	通識 General Education

本頁小計承認 _____ 學分，總計承認 _____ 學分
 _____ credits are transferable on this page. A total of _____ credits are transferable.